

Graduate Business **DIPLOMA CEREMONY**

Monday, May 20, 2019

FAQ

Ceremony details

Q: Am I eligible to graduate and/or participate in the diploma ceremony?

A: For all questions about graduation and/or ceremony-participation eligibility, please contact your academic advisor.

Q: What is the difference between the University Commencement ceremony on May 18 and the Gabelli School graduate diploma ceremony on May 20? Do I have to attend both?

A: The Gabelli School graduate diploma ceremony on May 20 is specific to the graduate school and the “main event” for most students—the time when you will walk up and receive your diploma.

The University Commencement ceremony on May 18 is a University-wide ceremony that involves all students in all nine Fordham colleges and schools. As a member of the graduate business school’s graduating class, you are welcome and encouraged to join in. If you plan to attend, please register when you claim your student ticket on the Fordham commencement ticket portal. Please note, you will not be receiving your diploma at the University-wide ceremony.

Q: What do I wear to the ceremony?

A: You cannot participate in either the University Commencement on Saturday or the graduate diploma ceremony on Monday without an official cap and gown.

Q: I was planning to attend the diploma ceremony but now I can’t make it. What should I do?

A: Please email gsbgraduate@fordham.edu as soon as you know you will not attend the ceremony.

Q: I wasn’t planning to attend the diploma ceremony, but now I want to register. What can I do?

A: Since it is after April 5, please email gsbgraduate@fordham.edu.

Q: I’ve submitted details for a relative to co-present my diploma. What happens next?

A: Your co-presenter, if eligible, will receive an email in May with instructions on arrival time, seating, and co-presenting your diploma. For your co-presenter to be eligible, he or she must be

your parent, grandparent, sibling, spouse, aunt, uncle, or child, and have graduated from Fordham (any school or college) in May 2017 or earlier. These details were requested when you claimed your student ticket for the ceremony.

Q: When will I find out my seat assignment for the ceremony?

A: Students will be emailed their seating assignment in advance, and a reminder will also be given at check in for the graduate diploma ceremony.

Q: Where will my guests sit?

A: Guest seating is not assigned. It is first-come, first-served in the Lombardi Fieldhouse.

Q: How many guests can I bring to the ceremony?

A: Graduating students may invite guests, but are required to have a ticket to attend the ceremony. Students may reserve guest tickets on the Fordham commencement ticket portal. Please note that guest seating is first-come, first-served.

Q: How do I get to the Rose Hill campus?

A: General directions to the campus can be found [here](#). There is ample free parking on campus if you choose to drive, but the campus is also very accessible via Metro-North and subway. A campus map can be found [here](#).

Q: It looks like it may rain on the date of the ceremony. Will we be outdoors and if so will the graduates and our family members be kept dry?

A: The diploma ceremony on Monday, May 20, is indoors. The university commencement on Saturday will take place outside, and you can find information on severe weather [here](#).

Q: I have a guest who will require special assistance. Is the building accessible?

A: All ceremony locations are accessible, and all accessible restrooms will be clearly marked at the Rose Hill Campus. For more information, please visit [this page](#).

Q: Will there be a reception or food at the event?

A: There will be a reception with light refreshments in the McGinley Center Ballroom immediately following the ceremony. [Here is a list of restaurants in the area](#) if you'd like to make plans for dinner after the reception. Water and snacks will be available for purchase at both ceremonies.

Q: I have guests who would like to watch the ceremony remotely. Will the ceremonies be live-streamed?

A: Yes, both ceremonies will be live-streamed. Visit fordham.edu/commencement the morning of the event for Saturday's link. A link will be emailed to all students before the Monday ceremony.

Cap and gown details

Q: I am eligible to graduate but did not receive an email in March about ordering a cap and gown. How can I be added to the list?

A: Please speak with your academic advisor so that you may be added to the list.

Q: It's after April 5 and I didn't order my cap and gown. What should I do?

A: Extra apparel will be available at the distribution sites on a first-come, first-served basis only and regrettably cannot be guaranteed. A \$10 (cash-only) late fee will be charged in addition to the standard charge, and the fee must also be paid in cash only.

Q: Can I wear a cap and gown I've borrowed from a friend at another school or bought online from a different vendor?

A: No. All graduating students must purchase the Gabelli School master's cap and gown from Herff Jones.

Q: Do I get to keep my cap and gown?

A: Yes.

Q: Can I send someone else to pick up my cap and gown at the distribution site?

A: Yes. You may send someone else to pick up your apparel as long as they have your written permission, along with your online order confirmation.

Q: I wasn't able to pick up my cap and gown. Will there be extra caps and gowns available at Rose Hill on May 20?

A: No. Unfortunately, there will not be extra apparel at Rose Hill on May 20, and you cannot participate in the ceremony without a cap and gown.

Q: I have another question about my cap and gown (whether about ordering, or confirming an order, or picking up an order). Who should I contact?

A: Please read the information on [this document](#), and then feel free to contact Herff Jones directly at 516-223-2572 or Thegraduateguy@aol.com.

Ticketing details

Q: I tried to log in to the Fordham commencement ticket portal and received a message saying "You are not currently eligible for Commencement tickets." What should I do?

A: Please email gsbgraduate@fordham.edu.

Q: What if I requested guest tickets I no longer need?

A: Please go back into the Fordham commencement ticket portal and “release” them.

Q: Do I need to print out and bring my student ticket to the diploma ceremony?

A: Yes.

Q: Do my guests need to print out and bring their tickets to the diploma ceremony?

A: Yes.

Q: How can I give my guests their tickets if I won't see them before the ceremony?

A: You may electronically transfer guest tickets either by following prompts in the Fordham commencement ticket portal or by forwarding the email you receive with the electronic tickets.

Q: Why do my guests need tickets if seating is first-come, first-served?

A: Guest tickets help to ensure an accurate seat-count so all guests can be accommodated.

Miscellaneous details

Q: Some of my classmates have received an email in late April with additional details about the diploma ceremony. Why didn't I receive it?

A: If you requested tickets on the Fordham commencement ticket portal by April 5, please check your fordham.edu email inbox. Then, try checking your spam folder. If you still cannot find the email, please email gsbgraduate@fordham.edu.

Q: How do I receive my diploma?

A: You may pick up your diploma in the check in area of the McGinley Center North Dining Hall on Monday, May 20 after the conclusion of the graduate diploma ceremony. For additional questions about picking up your diploma, you can contact Lincoln Center Enrollment Services directly at acadrecords@fordham.edu.

Q: I am not graduating but have received an email about the diploma ceremony. What should I do?

A: Please disregard the email.